Mindluster Platform

About the course Schedule tasks in microsoft project

Schedule tasks in microsoft project course, in this course will delve into the functionalities of Microsoft Project, learning how to efficiently schedule tasks, allocate resources, and create timelines for projects of any scale. From defining task dependencies and milestones to setting durations and assigning resources, this course covers the fundamentals of project scheduling using Microsoft Project's powerful features and tools. Participants will gain practical insights into creating Gantt charts, tracking progress, and managing project timelines to ensure successful project delivery. Whether you're a beginner looking to build a solid foundation in project management or an experienced professional aiming to enhance your scheduling skills, this course provides invaluable knowledge and techniques to streamline project planning processes and achieve project goals effectively. Join us as we explore the intricacies of scheduling tasks in Microsoft Project and unlock new possibilities for project management success.

Business Category's Courses

Course Lesson(18)

Lesson 1 : **Microsoft Project 2016 Tutorial for Beginners Part 1 The MS Project 2016 Workspace**

Lesson 2 : **Project 2016 for Beginners Part 2 How to Use Online Help in MS Project 2016**

Lesson 3 :
Project 2016 for Beginners Part 3 How to Use the Ribbon and Toolbars in MS Project 2016

Lesson 4 : **Project 2016 for Beginners Part 4 How to Use the Status Bar with Microsoft Project**

Lesson 5 : **Project 2016 for Beginners Part 5 Overview of Touch Mode Principles**

Lesson 6 : **Project 2016 for Beginners Part 6 Overview of Project Options in Microsoft Project 2016**

Lesson 7 : **Project 2016 for Beginners Part 7 How to Create Tasks in Microsoft Project 2016**

Lesson 8 : **Project 2016 for Beginners Part 8 How to Open and Close a Project**

Lesson 9 : **Project 2016 for Beginners Part 9 How to Update Tasks in Microsoft Project 2016**

Lesson 10 :
Project 2016 for Beginners Part 10 How to Use Tasks and Subtasks in Microsoft Project 2016

Lesson 11 :
Project 2016 for Beginners Part 11 Linking and Unlinking Tasks in Microsoft Project 2016

Lesson 12 :
Project 2016 for Beginners Part 12 Setting Constraints and Deadlines in MS Project 2016

Lesson 13 : **Project 2016 for Beginners Part 13 How to Set Project Milestones in MS Project 2016**

Lesson 14 : **Project 2016 for Beginners Part 14 How to Complete the Resource Sheet**

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Project 2016 for Beginners Part 15 How to Assign Resources to Tasks in MS Project 2016

Lesson 16 : **Project 2016 for Beginners Part 16 Adding Resources to Tasks in MS Project 2016**

Lesson 17 : **Project 2016 for Beginners Part 17 How to Schedule Tasks in Microsoft Project 2016**

Lesson 18 :

Project 2016 for Beginners Part 18 How to Set Costs for Tasks in Microsoft Project 2016

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