Mindluster Platform

About the course Microsoft whiteboard essentials for educators

Microsoft whiteboard essentials course, in this course we will learn about Microsoft Whiteboard Essentials, focusing on the core features and functionalities that make it a powerful tool for collaboration and creativity. Youâ€™ll start by familiarizing yourself with the user interface and the basic tools available, such as drawing, adding text, and using sticky notes. Weâ€™ll guide you through the process of creating and managing whiteboards, whether for brainstorming sessions, teaching, or project planning. The course will also cover how to enhance your whiteboards by importing images, documents, and using templates to structure your ideas effectively. Additionally, weâ€™ll explore collaborative features, including real-time co-authoring, sharing boards with others, and integrating Microsoft Whiteboard with other Microsoft 365 apps like Teams and OneNote. By the end of this course, youâ€™ll be equipped with the essential skills to use Microsoft Whiteboard for a variety of tasks, helping you and your team visualize ideas, solve problems, and collaborate more efficiently in a digital workspace.

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