Mindluster Platform

About the course Google hangouts essentials for beginners

Google hangouts essentials course, in this course we will start with the basics of using Google Hangouts from Chrome, ensuring you gain a solid foundation in this versatile communication tool. You'll learn how to initiate and participate in one-on-one and group chats, make voice and video calls, and share your screen for presentations or collaborative work. We will guide you through setting up your Hangouts account, navigating the interface, and customizing your settings to enhance your experience. The course also covers essential features such as managing contacts, organizing group conversations, and integrating Google Hangouts with other Google Workspace tools like Google Calendar and Gmail for seamless communication. Additionally, youâ€™ll discover tips and tricks for troubleshooting common issues, ensuring your meetings and chats run smoothly. By the end of this course, you'll be equipped with the skills to efficiently use Google Hangouts for both personal and professional communication, making it easier to stay connected and collaborate with others. Join us to master the essentials of Google Hangouts and take your online communication to the next level.

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