Mindluster Platform

About the course Assigning microsoft copilot licenses

Assigning microsoft copilot licenses course, in this course we will explore the process of Assigning Microsoft Copilot Licenses, focusing on how to effectively allocate Copilot licenses to users within your organization using Microsoft 365 Admin tools. Weâ€™ll begin by understanding what Microsoft Copilot is, its AI-powered features, and the value it brings to applications like Word, Excel, and Teams. You will learn step-by-step how to assign licenses to individual users or groups, manage these licenses, and monitor their usage. We will cover best practices for ensuring the right employees have access to Copilot based on their roles and needs, optimizing productivity across your team. Additionally, the course will discuss how to revoke, reassign, or adjust licenses as necessary, allowing flexibility in managing resources. By the end of the course, youâ€™ll be able to confidently manage Copilot licenses, ensuring that your organization maximizes the benefits of Microsoft Copilot while maintaining control over usage and cost.

Computer Softwares Category's Courses

Course Lesson(10)

Lesson 1 : **How to chat with Microsoft Copilot in Word Microsoft**

Lesson 2 : **How to assign Copilot licenses Microsoft**

Lesson 3 : **Tips for writing effective prompts in Copilot Microsoft**

Lesson 4 : **What are Copilot prompts and how to write them Microsoft**

Lesson 5 : **Create a PowerPoint presentation from a Word document using Copilot Microsoft**

Lesson 6 : **How to use Copilot to write an email Microsoft**

Lesson 7 : **Use Copilot to prepare for meetings Microsoft**

Lesson 8 : **How to summarize emails with Microsoft Copilot Microsoft**

Lesson 9 : **How to use Copilot for M365 to summarize a Word document Microsoft**

Lesson 10 : **Improve your essays and other Word documents with Copilot Microsoft**

Related courses

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business@mindluster.com