Mindluster Platform

About the course Create a contact manager in excel

Create a contact manager in excel course, in this course teaches you how to design a functional contact manager in Microsoft Excel, integrated with a Kanban board for streamlined organization. Youâ€™ll learn to build a customizable contact database, track interactions, and organize contacts into categories or stages using a Kanban-style workflow. The course covers creating structured tables for storing details, using data validation for consistent entries, and implementing conditional formatting for visual highlights. Additionally, you'll explore using Excel formulas and automation to update status dynamically and build filters for quick searches. By the end of the course, youâ€™ll have a powerful, visually intuitive contact management system tailored to your needs, ideal for professionals looking to organize and manage their network effectively.

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