Mindluster Platform

# About the course Excel Basics

Start by learning how the fundamental Excel formulas work and then take a look at how to transpose data horizontally in Excel, and some of the best ways to organize your Excel documents. Watching tutorials and reading Excel-related material is the easiest way to learn Excel quickly.

**Languages in Arabic Category's Courses**

# Course Lesson(15)

Lesson 1 :
**Ø¯ÙˆØ±Ø© Ø§Ù„Ø¥ÙƒØ³ÙŠÙ„ Ø§Ù„Ø£Ù„Ù‰ 1 Ø¥Ø¹Ø§Ø¯Ø© Øªï¿½Ù…ÙŠØ© Ø§Ù„Ø®Ù„Ø§ÙŠØ§ Renommez les cellules en Excel**

Lesson 2 :
**Ø¯ÙˆØ±Ø© Ø§Ù„Ø¥ÙƒØ³Ù„ Ø§Ù„Ø£Ù„Ù‰ 2 Ø¥Ø¹Ø§Ø¯Ø© Ù†Ø³Ø® Ø§Ù„Ø®Ù„Ø§ÙŠØ§ Recopiez les cellules en Excel**

Lesson 3 :
**Ø¯ÙˆØ±Ø© Ø§Ù„Ø¥ÙƒØ³Ù„ Ø§Ù„Ø£Ù„Ù‰ 3 Ø§Ù„Ø¥Ø¯Ø®Ø§Ù„ Ø§Ù„Øªï¿½Ù„Ù‚Ø§Ø¦ÙŠ La saisie automatique en Excel**

Lesson 4 :
**Ø¯ÙˆØ±Ø© Ø§Ù„Ø¥ÙƒØ³Ù„ Ø§Ù„Ø£Ù„Ù‰ 4 Ù…Ø¹Ø§Ù„Ø¬Ø© Ø§Ù„Øµï¿½Ù Ùˆ Ø§Ù„Ø£Ø¹Ù…Ø¯Ø© Manipulez les lignes et les colonnes en Excel**

Lesson 5 :
**Ø¯ÙˆØ±Ø© Ø§Ù„Ø¥ÙƒØ³Ù„ Ø§Ù„Ø£Ù„Ù‰ 5 Ù…Ø¹Ø§Ù„Ø¬Ø© Ø£Ùˆï¿½Ø§Ù‚ Ø§Ù„Ø¹Ù…Ù„ Manipulez les ongles en Excel**

Lesson 6 :
**Ø¯ÙˆØ±Ø© Ø§Ù„Ø¥ÙƒØ³Ù„ Ø§Ù„Ø£Ù„Ù‰ 6 Øªï¿½Ù†Ø³ÙŠÙ‚ Øµï¿½Ø© Ø§Ù„Ù…Ù„Ù Mettez en page votre fichier en Excel**

Lesson 7 :
**Ø¯ÙˆØ±Ø© Ø§Ù„Ø¥ÙƒØ³Ù„ Ø§Ù„Ø£Ù„Ù‰ 7 Ø¥Ø³Øªï¿½Ø®Ø¯Ø§Ù… Ø§Ù„Øªï¿½Ù†Ø³ÙŠÙ‚ Ø§Ù„Ø´Ø±Ø·ÙŠ Mise en forme conditionnelle en Excel**

Lesson 8 :
**Ø§Ù„Ø£Ù„Ù‰ 8 Ù Ø±Ø² Ø§Ù„Ø¯ÙˆØ§Ù†Ø§Øª Ù†Ù„Øªï¿½Ø§Ø§Ù‡Ø§ Ù†Ø§Ù„Ø¯ÙØ« Ù†Ù‡Ø§ les fonctionnalitÃ©s de filtre et de tri**

Lesson 9 :
**Ø¯ÙˆØ±Ø© Ø§Ù„Ø¥ÙƒØ³Ù„ Ø§Ù„Ø£Ù„Ù‰ 9 Ø§Ù„Øµï¿½Ø¹ Ù†Ø§Ù„Ø¹Ù…Ù„Ø§Øª Ø§Ù„Ø¹Ø³Ø§Ø¨Ø§Øª RÃ©alisez des calculs grÃ¢ce aux formules en Excel**

Lesson 10 :
**Ø§Ù„Ø£Ù„Ù‰ 10 Ø§Ù„Øªï¿½Ù‡ Ù…Ù† Øµï¿½Ø© Ø§Ù„Ø¯ÙˆØ§Ù†Ø§Øª Ø¹Ù„Ù‰ Ø§Ù„Ø®Ù„Ø§ÙŠØ§ Autorisez ou interdiser la saisie de certaines donnÃ©es**

Lesson 11 :
**Ø¯ÙˆØ±Ø© Ø§Ù„Ø¥ÙƒØ³Ù„ Ø§Ù„Ø£Ù„Ù‰ 11 Ø£Ø¯Ø§Ø© Ø§Ù„Ø¥Ø³Øªï¿½Ø¯Ø§Ù Ø§Ù„ La valeur cible en Excel**

Lesson 12 :

**Ø§Ù„Ù,Ø© 12 Ø¥Ù†Ø´Ø§Ø¡ Ø¬Ø¯Ø§ÙˆÙ„ Ù…ÙˆØ±ÙŠØ© RÃ©aliser des tableaux croisÃ©s dynamique**

Lesson 13 :
**Ø¯Ùˆ Ø±Ø© Ø§Ù„Ø¥ÙƒØ³Ù„ Ø§Ù„Ù,Ø© 13 Ø¥Ù†Ø´Ø§Ø¡ Ø§Ù„Ø±Ø³ÙˆÙ…Ø§Øª Ø§Ù„Ø¨ÙŠÙ†ÙŠØ© CrÃ©ez des Graphiques en Excel**

Lesson 14 : **Ø¯Ùˆ Ø±Ø© Ø§Ù„Ø¥ÙƒØ³Ù„ Ø§Ù„Ù,Ø© 14 La Recherche V en Excel**

Lesson 15 :
**Ø¯Ùˆ Ø±Ø© Ø§Ù„Ø¥ÙƒØ³Ù„ Ø§Ù„Ù,Ø© 15 Ø¥Ø²Ø§Ù„Ø© Ø§Ù„ØªÙƒØ±Ø§Ø±Ø§Øª Supprimer les Doublons en Excel**

# Related courses

**Greek Language For Arabic**

**Czech Language For Arabic**

**Polish Language For Arabic**

**Thai Language For Arabic**

**Turkish Language For Arabic**

**Russian Language For Arabic**

for Business Contact
business@mindluster.com