Mindluster Platform

About the course Excel 365 essentials

Course Presenter : Simon Sez IT

Excel 365 essentials, in this course provides a complete foundation for mastering Microsoft Excelâ€™s modern version. It introduces learners to the Excel 365 interface, cloud-based collaboration tools, and new AI-powered features. Through practical lessons, youâ€™ll learn how to organize data effectively using tables, perform essential calculations with formulas and functions, and create charts for professional reports. The course also covers formatting, data validation, and pivot tables to analyze information efficiently. By the end, youâ€™ll gain the confidence to manage, visualize, and share data across devices, unlocking Excelâ€™s full potential for work and study. Simon Sez IT

Computer Softwares Category's Courses

Course Lesson(13)

Lesson 1 : **Conditional Formatting Guide in Excel 365**

Lesson 2 : **How to Create and Format Tables in Excel 365**

Lesson 3 : **Excel 365 Conditional Formatting Blank Cells**

Lesson 4 : **How to Create Custom Lists in Excel 365**

Lesson 5 : **How to Use Icons and Color Scales in Excel 365 Conditional Formatting**

Lesson 6 : **How to Use the Excel 365 Ribbon and Boost Productivity**

Lesson 7 : **Understanding Number Formatting in Excel 365**

Lesson 8 : **Excel 365 Essentials Introduction to Formulas**

Lesson 9 : **How to Update Layout Options in Excel 365**

Lesson 10 : **How to Use Formatting Style in Excel 365**

Lesson 11 : **How to Use AutoFill in Excel 365 to Save Time**

Lesson 12 : **How to Use Relative and Absolute References in Excel 365**

Lesson 13 : **Print Excel File in One Page**

Related courses

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for Business Contact
business@mindluster.com