Mindluster Platform

About the course Access Essential

Improving access to medical products is central to the achievement of universal health coverage (UHC), critical to the Sustainable Development Goals (SDGs) .

Programming Category's Courses

Course Lesson(59)

Lesson 1 : **Building databases with Access**

Lesson 2 : **What you should know**

Lesson 3 : **Database concepts**

Lesson 4 : **Create the database file**

Lesson 5 : **Understand the Trust Center**

Lesson 6 : **Digging into Ribbon tabs**

Lesson 7 : **The database Navigation pane**

Lesson 8 : **Customize the Quick Access Toolbar**

Lesson 9 : **Create a database backup**

Lesson 10 : **Table structures and relationships**

Lesson 11 : **Create a table and set data types**

Lesson 12 : **Enter data**

Lesson 13 : **Primary and foreign keys**

Lesson 14 : **Importing tables**

Lesson 15 : **Relationships and referential integrity**

Lesson 16 : **Editing table structure in Design view**

Lesson 17 : **Control input with masks**

Lesson 18 : **Set a default value**

Lesson 19 : **Data validation rules**

Lesson 20 : **Data lookup fields**

Lesson 21 : **Additional field properties**

Lesson 22 : **Sorting table data**

Lesson 23 : **Filtering table data**

Lesson 24 : **Deleting records**

Lesson 25 : **Searching and replacing values**

Lesson 26 : **What are queries**

Lesson 27 : **The Simple Query Wizard**

Lesson 28 : **Build queries in Design view**

Lesson 29 : **Establishing constraints with criteria**

Lesson 30 : **Specifying criteria with wildcards**

Lesson 31 : **Incorporating AND and OR statements**

Lesson 32 : **Filtering with mathematical comparisons**

Lesson 33 : **Create flexible queries with parameters**

Lesson 34 : **Build expressions**

Lesson 35 : **Obtain summary statistics**

Lesson 36 : **Understand the role of forms**

Lesson 37 : **Generate forms from tables**

Lesson 38 : **Adjusting form elements in Layout view**

Lesson 39 : **Using the Form Wizard**

Lesson 40 : **Form Design view**

Lesson 41 : **Find records**

Lesson 42 : **Introducing reports**

Lesson 43 : **The Report Wizard**

Lesson 44 : **Edit a report in Design view**

Lesson 45 : **Edit a report in Layout view**

Lesson 46 : **Group and sort records**

Lesson 47 : **Creating calculated totals**

Lesson 48 : **Apply conditional formatting rules**

Lesson 49 : **Create labels**

Lesson 50 : **Adjust print settings**

Lesson 51 : **Customize groups in the Navigation pane**

Lesson 52 : **Compact and repair the database**

Lesson 53 : **Examine database object relationships**

Lesson 54 : **Document your thought process**

Lesson 55 : **Print the blueprint of your database**

Lesson 56 : **Split a database into front and back ends**

Lesson 57 : **Protect the database with a password**

Lesson 58 : **Set startup options**

Lesson 59 : **Next steps**

Related courses

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