Mindluster Platform

About the course Microsoft PowerPoint

What is Microsoft Power Point? Microsoft PowerPoint is a professional presentation program that allows the user to create "presentation slides" that can be displayed on the computer screen or through a projector that is plugged into the computer.Can I download PowerPoint for free? The good news is, if you don't need the full suite of Microsoft 365 tools, you can access a number of its apps online for free -- including Word, Excel, PowerPoint, OneDrive, Outlook, Calendar and Skype. Here's how to get them: Go to Office.com. Login to your Microsoft account (or create one for free).What is PowerPoint and how does it work? Microsoft PowerPoint is an electronic presentation program that helps people present a speech using a collection of slides. A PowerPoint presentation is a collection of slides that can be used to create oral presentations.How do I download PowerPoint app? Method 2 of 3: Downloading PowerPoint on a Computer Sign in using your Microsoft login credentials. You must be signed in to Microsoft to download and install PowerPoint. ... Click Install. ... Double-click the Office installation file. ... Follow the on-screen instructions in the Office installer.What are the advantages of PowerPoint? Advantages of PowerPoint include the ease of use and ability to create a smooth presentation flow, while disadvantages include the inability to represent the complexity of certain topics and the need for basic equipment to present the slideshow.

Computer Softwares Category's Courses

Course Lesson(52)

Lesson 1 : **PowerPoint Getting Started**

Lesson 2 : **PowerPoint Creating and Opening Presentations**

Lesson 3 : **PowerPoint Saving and Sharing**

Lesson 4 : **PowerPoint Slide Basics**

Lesson 5 : **PowerPoint Text Basics**

Lesson 6 : **PowerPoint Applying Themes**

Lesson 7 : **PowerPoint Applying Transitions**

Lesson 8 : **PowerPoint Managing Slides**

Lesson 9 : **PowerPoint Using Find Replace**

Lesson 10 : **PowerPoint Printing**

Lesson 11 : **PowerPoint Presenting Your Slide Show**

Lesson 12 : **PowerPoint Lists**

Lesson 13 : **PowerPoint Indents and Line Spacing**

Lesson 14 : **PowerPoint Inserting Pictures**

Lesson 15 : **PowerPoint Formatting Pictures**

Lesson 16 : **PowerPoint Shapes**

Lesson 17 : **PowerPoint Aligning Ordering and Grouping Objects**

Lesson 18 : **PowerPoint Animating Text and Objects**

Lesson 19 : **PowerPoint Inserting Videos**

Lesson 20 : **PowerPoint Inserting Audio**

Lesson 21 : **PowerPoint Tables**

Lesson 22 : **PowerPoint Charts**

Lesson 23 : **PowerPoint SmartArt Graphics**

Lesson 24 : **PowerPoint Checking Spelling and Grammar**

Lesson 25 : **PowerPoint Reviewing Presentations**

Lesson 26 : **PowerPoint Inspecting and Protecting Presentations**

Lesson 27 : **PowerPoint Modifying Themes**

Lesson 28 : **PowerPoint Slide Master View**

Lesson 29 : **PowerPoint Links**

Lesson 30 : **PowerPoint Action Buttons**

Lesson 31 : **PowerPoint Rehearsing and Recording Your Presentation**

Lesson 32 : **PowerPoint Sharing Your Presentation Online**

Lesson 33 : **Office Using the Draw Tab**

Lesson 34 : **Office Working with Icons**

Lesson 35 : **PowerPoint Quick Tip Customize The Quick Access Toolbar**

Lesson 36 : **PowerPoint Quick Tip Temporarily Hide Your Presentation**

Lesson 37 : **PowerPoint Quick Tip Quick Zoom with the Scroll Wheel**

Lesson 38 : **PowerPoint Quick Tip Open a File in Slide Show Mode**

Lesson 39 : **PowerPoint Quick Tip Jump to a Specific Slide**

Lesson 40 : **PowerPoint Quick Tip Spell Check and Thesaurus Shortcuts**

Lesson 41 : **PowerPoint Quick Tip Recover Unsaved Presentations**

Lesson 42 : **PowerPoint Quick Tip Compress Media Files**

Lesson 43 : **PowerPoint Quick Tip Keep Objects Aligned While Moving**

Lesson 44 : **PowerPoint Quick Tip Match Colors with the Eyedropper**

Lesson 45 : **PowerPoint Quick Tip Crop Your Images Into Custom Shapes**

Lesson 46 : **PowerPoint Quick Tip Line Up Your Slide With Guides**

Lesson 47 : **PowerPoint Quick Tip Embed Fonts Within a File**

Lesson 48 : **PowerPoint Quick Tip Duplicate Your Animations**

Lesson 49 : **PowerPoint Quick Tip Play Audio Across Your Slideshow**

Lesson 50 : **PowerPoint Quick Tip Embed Excel Charts in a Slide**

Lesson 51 : **What s New in Office 2019**

Lesson 52 : **What is Office 365**

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