Mindluster Platform

About the course Microsoft PowerPoint from basic to advanced

What is Microsoft PowerPoint used for? Microsoft PowerPoint is a powerful slide show presentation program. It is a standard component of the company's Microsoft Office suite software, and is bundled together with Word, Excel, and other office productivity tools. The program uses slides to convey information rich in multimedia.What are the five uses of Microsoft PowerPoint? Different Uses for PowerPoint Use PowerPoint to Make Tutorials. For the purpose of training or educational contexts, PowerPoint can be easily used to create worksheets and tutorials. ... Use PowerPoint Presentations as a Digital Portfolio. ... Prepare nice Animations using PowerPoint. ... Use PowerPoint as a Photo Slide Show. What are the uses and features of Microsoft PowerPoint? Using Advanced Features of MS Powerpoint Customize Color Schemes. Add Animation effects. Use the Slide, Notes and Handout Masters. Create, Edit and Import Charts. Create and Edit Tables. Manage Hyperlinks. Create Custom Shows. Export Outlines & Presentation Slides to Word.

Computer Softwares Category's Courses

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Lesson 1 : **PowerPoint**

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Lesson 3 : **Office Using the Draw Tab**

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Lesson 7 : **PowerPoint Saving and Sharing**

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Lesson 9 : **PowerPoint Text Basics**

Lesson 10 : **PowerPoint Applying Themes**

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Lesson 22 : **PowerPoint Animating Text and Objects**

Lesson 23 : **PowerPoint Inserting Videos**

Lesson 24 : **PowerPoint Inserting Audio**

Lesson 25 : **PowerPoint Tables**

Lesson 26 : **PowerPoint Charts**

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Lesson 28 : **PowerPoint Checking Spelling and Grammar**

Lesson 29 : **PowerPoint Reviewing Presentations**

Lesson 30 : **PowerPoint Inspecting and Protecting Presentations**

Lesson 31 : **PowerPoint Modifying Themes**

Lesson 32 : **PowerPoint Slide Master View**

Lesson 33 : **PowerPoint Links**

Lesson 34 : **PowerPoint Action Buttons**

Lesson 35 : **PowerPoint Rehearsing and Recording Your Presentation**

Lesson 36 : **PowerPoint Sharing Your Presentation Online**

Lesson 37 : **Office Working with Icons**

Lesson 38 : **PowerPoint Quick Tip Crop Your Images Into Custom Shapes**

Lesson 39 : **PowerPoint Quick Tip Duplicate Your Animations**

Lesson 40 : **PowerPoint Quick Tip Play Audio Across Your Slideshow**

Lesson 41 : **PowerPoint Quick Tip Customize The Quick Access Toolbar**

Lesson 42 : **PowerPoint Quick Tip Keep Objects Aligned While Moving**

Lesson 43 : **PowerPoint Quick Tip Line Up Your Slide With Guides**

Lesson 44 : **PowerPoint Quick Tip Open a File in Slide Show Mode**

Lesson 45 : **PowerPoint Quick Tip Temporarily Hide Your Presentation**

Lesson 46 : **What is Office 365**

Lesson 47 : **Thank You**

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