

Mindluster Platform

About the course MS Word

Collaborate for free with online versions of Microsoft Word, PowerPoint, Excel, and OneNote. Save documents, workbooks, and presentations online, .

Computer Softwares Category's Courses

Course Lesson(97)

Lesson 1 : [MS Word Tutorial Lesson 1 Interface Basics](#)

Lesson 2 : [MS Word Tutorial Lesson 2 Opening Reading and Closing Documents](#)

Lesson 3 : [MS Word Tutorial Lesson 3 Tell Me Assistant](#)

Lesson 4 : [MS Word Tutorial Lesson 4 Creating New Documents](#)

Lesson 5 : [MS Word Tutorial Lesson 5 Saving Documents](#)

Lesson 6 : [MS Word Tutorial Lesson 6 Editing PDF Documents](#)

Lesson 7 : [MS Word Tutorial Lesson 7 Printing Documents](#)

Lesson 8 : [MS Word Tutorial Lesson 8 Inserting Texts](#)

Lesson 9 : [MS Word Tutorial Lesson 9 Rearranging Texts with Cut Copy and Paste](#)

Lesson 10 : [MS Word Tutorial Lesson 10 Find and Replace Text](#)

Lesson 11 : [MS Word Tutorial Lesson 11 Undo and Redo](#)

Lesson 12 : [MS Word Tutorial Lesson 12 Using Fonts](#)

Lesson 13 : [MS Word Tutorial Lesson 13 Font Formatting](#)

Lesson 14 : [MS Word Tutorial Lesson 14 Changing Text Case](#)

Lesson 15 : [MS Word Tutorial Lesson 15 Text Effects](#)

Lesson 16 : [MS Word Tutorial Lesson 16 Paragraph Alignment and Justification](#)

Lesson 17 : [MS Word Tutorial Lesson 17 Line Spacing](#)

Lesson 18 : [MS Word Tutorial Lesson 18 Text Arrangement Across Page Breaks](#)

Lesson 19 : [MS Word Tutorial Lesson 19 Paragraph Shadings and Borders](#)

Lesson 20 : [MS Word Tutorial Lesson 20 Tab Stops and Indents](#)

Lesson 21 : [MS Word Tutorial Lesson 21 Page Size Margins and Orientation](#)

Lesson 22 : [MS Word Tutorial Lesson 22 Headers Footers and Page Numbers](#)

Lesson 23 : [MS Word Tutorial Lesson 23 Document Sections and Restarting Page Numbers](#)

Lesson 24 : [MS Word Tutorial Lesson 24 Backgrounds Borders and Watermarks](#)

Lesson 25 : [MS Word Tutorial Lesson 25 Themes and Quick Styles](#)

Lesson 26 : [MS Word Tutorial Lesson 26 Styles and Quick Styles Creation](#)

Lesson 27 : [MS Word Tutorial Lesson 27 Navigation Pane and Heading Styles](#)

Lesson 28 : [MS Word Tutorial Lesson 28 Custom Themes and Styles](#)

Lesson 29 : [MS Word Tutorial Lesson 29 Format Restriction and Style Restriction](#)

Lesson 30 : [MS Word Tutorial Lesson 30 Bullets and Numbering](#)

Lesson 31 : [MS Word Tutorial Lesson 31 Formatting Lists](#)

Lesson 32 : [MS Word Tutorial Lesson 32 Multilevel List](#)

Lesson 33 : [MS Word Tutorial Lesson 33 Creating Columns and Adding in Text to Columns](#)

Lesson 34 : [MS Word Tutorial Lesson 34 Creating Tables](#)

Lesson 35 : [MS Word Tutorial Lesson 35 Text to Table Conversion](#)

Lesson 36 : [MS Word Tutorial Lesson 36 Table Appearance Adjustment](#)

Lesson 37 : [MS Word Tutorial Lesson 37 Editing Rows and Columns](#)

Lesson 38 : [MS Word Tutorial Lesson 38 Merging Splitting and Resizing Cells](#)

Lesson 39 : [MS Word Tutorial Lesson 39 Table Data Sorting](#)

Lesson 40 : [MS Word Tutorial Lesson 40 Table to Text](#)

Lesson 41 : [MS Word Tutorial Lesson 41 Excel Table Insertion](#)

Lesson 42 : [MS Word Tutorial Lesson 42 Inserting Pictures and Shapes](#)

Lesson 43 : [MS Word Tutorial Lesson 43 Positioning Rotating and Resizing Pictures](#)

Lesson 44 : [MS Word Tutorial Lesson 44 Text Wrapping](#)

Lesson 45 : [MS Word Tutorial Lesson 45 Text and Graphics Arrangement using Tables](#)

Lesson 46 : [MS Word Tutorial Lesson 46 Special Effects and Graphical Effects for Pictures](#)

Lesson 47 : [MS Word Tutorial Lesson 47 Photo Borders](#)

Lesson 48 : [MS Word Tutorial Lesson 48 Photo Adjustment](#)

Lesson 49 : [MS Word Tutorial Lesson 49 WordArt](#)

Lesson 50 : [MS Word Tutorial Lesson 50 Data Charts](#)

Lesson 51 : [MS Word Tutorial Lesson 51 Using SmartArt](#)

Lesson 52 : [MS Word Tutorial Lesson 52 Inserting Screenshots](#)

Lesson 53 : [MS Word Tutorial Lesson 53 Adding Online Video](#)

Lesson 54 : [MS Word Tutorial Lesson 54 Macro Creation](#)

Lesson 55 : [MS Word Tutorial Lesson 55 Macro Editing](#)

Lesson 56 : [MS Word Tutorial Lesson 56 Building Blocks](#)

Lesson 57 : [MS Word Tutorial Lesson 57 Quick Parks Creation and Saving](#)

Lesson 58 : [MS Word Tutorial Lesson 58 Proofing and Autocorrecting](#)

Lesson 59 : [MS Word Tutorial Lesson 59 Spelling and Grammar](#)

Lesson 60 : [MS Word Tutorial Lesson 60 Thesaurus and Research](#)

Lesson 61 : [MS Word Tutorial Lesson 61 Using Translation](#)

Lesson 62 : [MS Word Tutorial Lesson 62 Checking for Issues for Document Sharing](#)

Lesson 63 : [MS Word Tutorial Lesson 63 Sending Documents through Email](#)

Lesson 64 : [MS Word Tutorial Lesson 64 Password Protection](#)

Lesson 65 : [MS Word Tutorial Lesson 65 Collaboration of Documents in Cloud](#)

Lesson 66 : [MS Word Tutorial Lesson 66 Permissions for file access](#)

Lesson 67 : [MS Word Tutorial Lesson 67 Adding and Removing Comments](#)

Lesson 68 : [MS Word Tutorial Lesson 68 Markup and Tracking Changes](#)

Lesson 69 : [MS Word Tutorial Lesson 69 Comparing and Combining Documents](#)

Lesson 70 : [MS Word Tutorial Lesson 70 Changing Word Settings](#)

Lesson 71 : [MS Word Tutorial Lesson 71 Ribbon Customizing](#)

Lesson 72 : [MS Word Tutorial Lesson 72 Quick Access Toolbar Customization](#)

Lesson 73 : [MS Word Tutorial Lesson 73 Starting Page Number from other than first page](#)

Lesson 74 : [MS Word Tutorial Lesson 74 Citation and Referencing](#)

Lesson 75 : [MS Word Tutorial Lesson 75 Adding Figures Table and Equation Numbers](#)

Lesson 76 : [MS Word Tutorial Lesson 76 Automatic Table of Contents](#)

Lesson 77 : [MS Word Tutorial Lesson 77 Automatic Table of Figures Equations and Tables](#)

Lesson 78 : [MS Word Tutorial Lesson 78 LinkedIn Resume Assistant](#)

Lesson 79 : [MS Word Tutorial Lesson 79 Outline View](#)

Lesson 80 : [MS Word Tutorial Lesson 80 Setting Proofing Language](#)

Lesson 81 : [MS Word Tutorial Lesson 81 Read Aloud](#)

Lesson 82 : [MS Word Tutorial Lesson 82 Inserting Date and Time](#)

Lesson 83 : [MS Word Tutorial Lesson 83 Writing in Shapes and Grouping Ungrouping Shapes](#)

Lesson 84 : [MS Word Tutorial Lesson 84 Inserting and manipulating 3D Objects and Icons](#)

Lesson 85 : [MS Word Tutorial Lesson 85 Drop Cap](#)

Lesson 86 : [MS Word Tutorial Lesson 86 Inserting Symbol](#)

Lesson 87 : [MS Word Tutorial Lesson 87 Setting Hyphenations](#)

Lesson 88 : [MS Word Tutorial Lesson 88 Links and Bookmarks](#)

Lesson 89 : [MS Word Tutorial Lesson 89 Inserting Footnotes](#)

Lesson 90 : [MS Word Tutorial Lesson 90 View Outline Draft Vertical Side to Side](#)

Lesson 91 : [MS Word Tutorial Lesson 91 Using Gridlines](#)

Lesson 92 : [MS Word Tutorial Lesson 92 Drawing Canvas](#)

Lesson 93 : [MS Word Tutorial Lesson 93 Working with Equations](#)

Lesson 94 : [MS Word Tutorial Lesson 94 Using Dictation](#)

Lesson 95 : [MS Word Tutorial Lesson 95 Format Painter and Clear All Formatting](#)

Lesson 96 : [MS Word Tutorial Lesson 96 Cross Referencing](#)

Lesson 97 : [MS Word Tutorial Lesson 97 Making Index](#)

Related courses

[Excel Power Query](#)

[Excel VBA](#)

[Excel Dashboard](#)

[Excel Course Basic to Advanced](#)

[Excel Functions](#)

[Excel Charting](#)



for Business Contact
business@mindluster.com